



DID Study Authorship Guidelines

I. Overview

The aim of the authorship template is to a) encourage study finding dissemination and knowledge translation; b) facilitate collaboration among investigators and team members; and c) prevent publication conflicts/duplicates.

All investigators are encouraged to propose and take the lead on publications. For each potential publication, the lead author must complete and forward this authorship template to the UBC site at sarah.simmons@ubc.ca. Once approved, the lead author is encouraged to circulate the template and give DID study team members a chance for authorship.

The finalized template will be posted on our [study website](#). The webpage for authorship templates is confidential and can only be accessed with password. Please email Sarah Simmons for the password.

II. Authorship

- Authors must meet [ICMJE](#) authorship requirements.
- Authorship order should be determined by first author and the writing team.
- Jeff will be senior author in most cases.
- The primary analyst should be listed as co-author.

III. Data Handling

- Each investigator has access to chart review data from their own site.
- Due to privacy concerns, we cannot provide line level toxicology data. Therefore, all analyses involving toxicology data or chart review data from other sites will be done “centrally” at UBC. Authors need to discuss analyses and/or tables and figures with Jeff and with our team statisticians.

IV. Costs

- UBC site provides statistical analyses free of charge.
- The first author is generally expected to cover publication costs (*e.g.*, open access fees). However, in some cases there may be funding in the UBC study budget to offset publication costs.

V. Acknowledgements

- Authors should contact Jeff to acknowledge relevant funding sources for this study.
- Contributors who do not meet authorship criteria should be acknowledged.

VI. Author resources

- [Items included in chart review](#).
- [A full list of substances and metabolites that we test for](#).



DID Study Authorship Template

This form must be completed by anyone who wishes to propose a new manuscript topic or study protocol. The manuscript topic must be approved by UBC site to assess feasibility.

Please forward the completed form to Sarah Simmons at sarah.simmons@ubc.ca

Title

Lead author

Primary affiliation

Other author(s) with affiliation(s)

Manuscript type

- Peer-review journal article.
- Conference abstract.
- Policy brief. Please specify intended audience _____
- Stakeholder report. Please specify stakeholder(s) _____
- Other. Please specify _____

Brief background/justification (~100 words)



Study design and proposed analysis methods (~100 words)

DID data sources

What time period do you need data for?

Which region(s) they need data for?

What type of data do you need?

- Clinical data (chart review). Please specify _____
- Motor vehicle crash details. Please specify _____
- Toxicology results on all substances. Please specify _____
- Toxicology results on selected substances _____
- Other. Please specify _____

External data sources

Please only fill out this part if you are using external data sources



Timeline

Intended start time (MM/YY) _____. Intended finish time (MM/YY) _____.

Potential conference(s)/journal(s)

Please identify potential conference or journal if you intend to present or public this manuscript

Contributors (optional)

Additional notes (optional)